Cross List Courses – How Do I Record those Courses Properly?

Cross List and Room Share-- F16 (Shift F4)
All official Cross Lists are extracted from the COURSE system. Cross Listed courses are a set of courses approved by the Committee on courses of Instruction (COCI) to be offered jointly by more than one department.

Cross Listed courses that are COCI approved will appear under Cross List. Courses that share the exact same building, room, day and time will appear under Room Share. All Cross Listed courses should appear under both Cross List and Room share. If there are inconsistencies within the set of Cross Lists, you should contact the administering department indicated on each Cross List section. If you need additional assistance, then contact Linda Wong, the Office of Planning & Analysis CSIR Coordinator at linwong@berkeley.edu or at 2-5744.

For example, this is a 3-way Cross List course approved by COCI: Astron C12/EPS C12/L&SC70T.

This example is a Cross Listed and Team Taught course. It is approved by COCI and has multiple instructors. Check to make sure all courses in the approved Cross List set are in the same building, room, day and time and the same Instructor(s) listed in each course. You can easily see by calling up each course and looking at the CSIR Detail screen F14 (shift F2). It is very important to have consistency in the set of Cross Listed courses as mistakes will affect faculty workload. All the checks above should be made for Room Shares as well.

For example, Aston C12/EPS C12/ L&S C70T all have the same day, time, room and building and all 3 sections have the same two instructors listed. These are the data taken from the CSIR Detail screen for each course.